



## REQUEST TO APPEAR BEFORE THE BOARD

The Gillingham Charter School's Board of Trustees appreciates your input and requests that you follow the procedures below when speaking to the board:

- ❖ To request to make a public comment to the Board, complete this form (below) and submit it prior to the start of the meeting to the Secretary of the Board.
- ❖ Public comments shall be limited to three (3) minutes in duration.
- ❖ If there is a group that wishes to speak to the Board on the same topic, a single spokesperson must be selected. Members of the group will not be allowed to speak as individuals on the same topic at the same meeting. Groups with ten (10) or more members may qualify for a speaking time limit of ten (10) minutes to address the Board. The Secretary of the Board may ask for group membership verification.
- ❖ The President may interrupt or terminate an individual's statement if it is too lengthy, personally directed, abusive, obscene, repetitive or irrelevant.
- ❖ The Board will not respond to public comments during the "public comment" time. Requests will be recorded, referred to and then answered by a Board or staff member in a timely manner.
- ❖ Upon invitation from the President, please state your name, address, and group affiliation (when applicable) for the record and direct your comments to the Board. Please speak clearly. All comments are recorded for the minutes.

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Email Address: \_\_\_\_\_

Representing: \_\_\_\_\_

Specific Board Agenda Item that Your Comment Addresses: Brief description of reason to appear before the Board:

\_\_\_\_\_

I have read and I agree to the terms of the Public Comment Procedures.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_