



CHILD FIND POLICY

from Gillingham's annually board approved Student Handbook page 31

(August 20, 2024)

The Executive Director and DOE, or designee shall ensure that children with disabilities, regardless of the severity of their disabilities, and who are in need of special education and related services, are identified, located, and evaluated and a practical method is developed and implemented to determine which children with disabilities are currently receiving needed special education and related services.

The Child Find duty includes children who are suspected of being a child with a disability under Section 300.111 of the federal regulations that implement IDEA 2004 and in need of special education, even though they are advancing from grade to grade; and highly mobile children, including migrant children, wards of the state and parentally placed private students, as appropriate.

Public Outreach Awareness System

The Executive Director or designee shall ensure that the following public awareness activities occur concerning programs and services for children with disabilities who are applying for enrollment at GCS or who attend GCS:

- GCS shall publish annually a written notice in means accessible to the GCS families, including: in this Handbook and on the GCS website.
 - The Notice must also be made available in means accessible to the public, such as:
 - GCS Administrative office, in the GCS special education office, in a newspaper of general circulation, through local Intermediate Units and/or through other generally accessible print and electronic media;
 - With the board meeting minutes a description of: child identification activities, of GCS special education services and programs, of the manner in which to request services and programs, and of the procedures followed by GCS to ensure the confidentiality of student information pertaining to students with disabilities pursuant to state and federal law.

A copy of the Annual Public Notice of Special Education Services and Programs and Rights for Students with Disabilities and Notification of Rights under the Family Educational Rights and Privacy Act are attached to this Handbook and are also available on the GCS website.